

We're Here for You!
***A quick guide on how to access offices and services
on the Rindge campus***

Alumni Relations

Staff on-site and available Monday – Friday on the 2nd floor of Peterson Manor.

Career Development Center

Open Monday – Friday, 9 a.m. – 5 p.m.

30 and 60-minute appointments available. Monday – Friday, 9 a.m. – 4:30 p.m. Walk ins also accepted. [Virtual Lobby](#) available Monday – Friday, 10 a.m. – 4 p.m. (This option is disabled during scheduled appointments or meetings)

Center for Academic Excellence

Open for normal business hours. Tutoring will be offered in the evenings starting February 8. Email academicexcellence@franklinpierce.edu or call (603) 899-4107. Students are also welcome to contact staff directly.

Dean of Students

The Office of the Dean of Students is open for both face-to-face and Zoom meetings by appointment for the spring semester. Please email polloma@franklinpierce.edu to schedule.

Executive Dean of Academic Affairs

Call (603) 899-1130 or DeanExecAAA@franklinpierce.edu to schedule an appointment.

Finance & Accounting

The Finance and Accounting offices are operating by appointment only at this time. If you have a need related to Accounts Payable or Cash Receipts please contact accountspayable@franklinpierce.edu or cashreceipts@franklinpierce.edu or call (603) 899-4239. If you have a need related to Payroll please contact bergeronk@franklinpierce.edu or carpenters@franklinpierce.edu or call (603)899-4247.

Health Services

Health and Outreach Services is open 8:30 a.m. - 4:30 p.m., Monday through Friday and requires appointments. Call (603) 899-4130 or email healthservices@franklinpierce.edu.

IT

The IT Help desk is open from 7:30 a.m. – 5 p.m. Students can contact IT by calling the desk at 603-899-4214. At this time, there are no walk-in appointments available. Appointments must be scheduled with the Help Desk through the phone or email. Students can also enter a ticket by sending an email to ITHelpdesk@franklinpierce.edu. This will automatically generate a ticket.

The following techs support the following buildings:

Petro116 - Bill Venne

Serving Petrocelli, CoB/Monadnock Hall, DiGregorio, Lakeside Education Center, Lakeview, Sawmill, Campus Safety and the Warehouse.

Marc221 – Benny Caisse

Serving Marcucella, Peterson Manor, Campus Center, Residence Halls through Cheshire, Health Services, ResLife Office and Cheney Music Hall

DiPietro Basement – Durrell Dukes

Serving the Library, Edgewood (Athletics and Residence Hall), Fieldhouse, Pappas, Theater/Dance, Coles Hall, Tower Residence Halls and the Bubble.

Library

Hours of Operation are Monday - Wednesday: 7:45 a.m. - 12 a.m.; Thursday: 7:45 a.m. - 11 p.m.; Friday: 7:45 a.m. - 6 p.m.; Saturday: 12 p.m. - 6 p.m. and Sunday: 12 p.m. - 12 a.m.

In order to adhere to occupancy limits and general health and safety guidelines, however, we ask that you [reserve a seat, group study room, or computer](#) if you plan to be in the Library for more than five minutes.

Registrar's Office

Students, faculty and staff can request an appointment with the Registrar's Office via phone at (603) 899-4068 or email registrar@franklinpierce.edu. A staff member will unlock the top floor door to DiGregorio prior to the appointment time.

Residence Life Office

The Residence Life Office is open from 8:30 a.m. - 4:30 p.m. Monday through Friday and accepting walk ins.

Student Financial Services

Call (877) 372-7347, email osfs@franklinpierce.edu or make an appointment via the Virtual Lobby.

Wensberg Writing Center

The Writing Center will be fully remote/online for Spring 2021. Appointments are available Monday – Friday, 12 p.m. – 8 p.m. and by request. Students should visit <https://fp.mywconline.com/> to select appointment times or meet with tutors for online conferences.

Questions or concerns, please contact the Wensberg Writing Center at writingcenter@franklinpierce.edu or (603) 899-4172.