



## **Human Resources Department Graduate Assistant Reflections Paper**

As one of the requirements as a Graduate Assistant, you are expected to complete a **250** word paper and submit a copy to the following individuals:

Dean of the College of Graduate and Professional Studies  
Franklin Pierce University  
670 North Commercial Street, Suite 301  
Manchester, NH 03101

Janette Merideth  
Director of Human Resources  
Franklin Pierce University  
40 University Drive  
Rindge, NH 03461

The paper will be due on or before March 1st of each year. If you do not submit the paper in a timely manner, you may not be eligible to re-apply for a Graduate Assistant position in the future.

The purpose of the paper is to reflect on your year as a Graduate Assistant and to address how the assistantship has impacted or contributed to your overall graduate education. Select two of the tasks that you were asked to work on or complete during the year and write a brief commentary on them. Include information on the appropriateness of the skill level, what you have learned from the task and if you had completed the task (and if not, why).

Your paper should be creative yet succinct in providing your reflections. Please use 8½ x 11” white paper, double space, with your name and contact information in the upper right hand corner. You may include attachments to support and supplement your paper. Questions can be directed to Jan Merideth at [meridethj@franklinpiece.edu](mailto:meridethj@franklinpiece.edu).

And yes, grammar, punctuation and spelling will be considered.