MEAL DISCOUNT

PURPOSE: To provide meals at a reduced rate for employees.

POLICY: The University shall subsidize the cost of meals through the dining facility as a benefit to all full- and part-time faculty and staff while working.

DATE APPROVED: August 18, 2003
REVISED: April 26, 2005
REVIEWED: September 1, 2007

PRACTICES & PROCEDURES:

I. General Information
   A. A valid University ID card or ID number must be presented each time a meal is purchased to receive a discount.
   B. Food Service personnel are responsible for tracking the ID card/number each time it is presented for a meal. The Human Resources Department maintains the expense budget for this benefit and receives the automatic charge-backs from Food Service.
   C. The Campus Center Dining Hall is available to faculty and staff for breakfast or dinner if they are required to be on campus. Faculty and staff are encouraged to utilize the Raven’s Nest Pub for lunch whenever possible.
   D. Guests accompanied by an employee must pay the full cost of the meal.
   E. If you are gathering a takeout meal for a colleague, you will need to provide the employee number and pay the discounted price for their meal.

Hours of Operation:

The Raven’s Nest Pub:
11:30am – 1:30pm Monday to Friday; when classes are in session

Cafeteria:
7:15am – 7:00pm Monday to Thursday
7:15am – 6:30pm Friday
11:30am – 6:30pm Weekends or Holidays

Faculty/Staff Price (Per meal):
$0.50 for Continental breakfast
$1.00 for Full breakfast
$2.00 for Lunch or Dinner