UNIVERSITY UNIFORMS

PURPOSE: To provide University uniforms for all staff employed in the Environmental Services, Maintenance, and Campus Safety.

POLICY: Uniforms shall be provided for all staff that the University recognizes as requiring physical University recognition, and/or as having a need for safety wear.

DATE APPROVED: July 7, 1999

REVISED: September 1, 2007

PRACTICES & PROCEDURES:

I. When a new employee is hired in one of these designated service departments, their supervisor shall be responsible for supplying them with the necessary number of appropriate sets of uniforms in their correct size.
   A. The University shall supply all uniforms and related wear and equipment at no charge to the employee.
   B. All employees hired in these departments are required, as a contingency of employment, to wear the designated uniform when working.
   C. Employees are expected to launder and maintain their own uniforms. Replacement uniforms, when needed, shall be purchased by the University at no cost to the employee.

II. All uniforms shall be immediately returned to the University at termination of employment.