



FranklinPierce
UNIVERSITY

2021 | BENEFITS GUIDE



ARIZONA

WHAT'S NEW FOR 2021?

- Changes to the Employer HSA Contributions for those enrolled in a high deductible health plan (HDHP)

INTRODUCTION

Our Benefits programs are important components of the total compensation provided to you from Franklin Pierce University. We ask you to review all of your options thoroughly to make the right decisions for you and your family.



President Mooney

We continually review our benefit offerings to make sure we are providing you with competitive programs at an affordable price. We reviewed health insurance closely this year. This resulted in improved plan design including more convenient access to labs and lower cost while remaining with our current provider.

We continue to benefit from access to vision care, disability, life insurance, Flexible Spending, and Health Care Spending Accounts. In addition to these plans, we will be introducing group supplemental health plans for employees to elect.

Our Human Resources team continues to utilize an online enrollment tool for all annual changes and for new colleagues who join us throughout the year. This tool provides you with 24/7 access to your benefits information all year long. Your feedback about your experience with this online tool will be helpful going forward.

Benefits highlighted in this guide are governed by Franklin Pierce University (FPU) plan contracts and policies, CBA, applicable state and federal law and FPU policies. If there is a conflict between the wording of this guide and the group policies and contracts, the policies, contracts and applicable laws govern. Franklin Pierce University reserves the right to alter, amend or terminate contracts based on our current policies and procedures.

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ELIGIBILITY

EMPLOYEES

You are eligible for health insurance if you are regularly scheduled to work 40 hours per week. All other benefits are available to you if you are regularly scheduled to work 40 hours per week.

If you are a new employee, benefits will begin on the first of the month following 30 days of active full time employment. If your hire date is the first of the month then coverage starts the first of the following month.

FAMILY MEMBERS

If you are an eligible employee, you may enroll the following dependents:

- Your Spouse or Domestic Partner.
- Children up to age 26, including natural children, stepchildren, legally adopted children, children for whom you are the legal guardian, foster children, children for whom you are legally responsible to provide health coverage under a Qualified Medical Child Support Order (QMCSO).
- Disabled children over age 26 incapable of self-support, dependent on you for primary support and the disability occurred before the age of 26.

IF YOU COVER A DEPENDENT

To control health care costs and meet health plan contract obligations, FPU performs periodic reviews to verify family members' eligibility for enrollment in the benefit plans. FPU and the insurance carriers reserve the right to request documentation from you (for example, marriage, birth certificates) to verify eligibility.

ENROLLMENT

We offer an online tool for new employees and annual open enrollment elections. You'll receive an email with a link to this confidential tool you can access 24/7, 365 days per year.

MAKING CHANGES TO YOUR BENEFITS

Every year you will have an opportunity to make changes to your benefits and covered dependents during Open Enrollment. When it is not Open Enrollment, you must have a qualifying event that satisfies federal regulations.

EXAMPLES OF QUALIFYING EVENTS

If one of the following qualifying events below occurs, you may make adjustments to your benefits that are consistent with the event.

- Marriage, legal separation or divorce.
- Birth or adoption of a child.
- Change in eligibility of a child.
- Death of a dependent family member.
- Change in the employment status of your Spouse / Domestic Partner.
- Your Spouse / Domestic Partner reaches age 65. and is covered by Medicare.
- FMLA special requirements.
- HIPAA special enrollment rights.
- Increase or reduction of hours that changes employment status.
- Transfer to or from benefits-eligible position.
- Transfer to or from non-benefits eligible position.

HEALTH ADVOCATE

Help is only a phone call away! Call (866) 695-8622 today. Your Health Advocate benefit is offered to you and those family members you cover on your plans. This free service can help you navigate many of your benefit questions. Think of it as your personal help line. See the details below.

THERE ARE MANY WAYS HEALTH ADVOCATE CAN HELP!

FIND THE RIGHT DOCTORS

Health Advocate can find the right hospitals, specialists and other leading providers, anywhere in the country.

SCHEDULE APPOINTMENTS

Health Advocate's experts can expedite appointments, arrange second opinions and transfer medical records.

ASSIST IN THE TRANSFER OF MEDICAL RECORDS

Health Advocate can also handle the details of transferring X-rays and lab results.

WORK WITH INSURANCE COMPANIES

The Health Advocate team works on your behalf to obtain appropriate approvals for needed services.

GET COST ESTIMATES

Health Advocate's new SmartPhone App features the Health Cost Estimator+™ tool for pricing estimates of common medical procedures in your area.

HELP WITH ELDERCARE

Health Advocate can help address senior issues including finding eldercare services, adult day care and more.

GET YOUR QUESTIONS ANSWERED

Health Advocate helps you become informed about test results, treatments and medications.

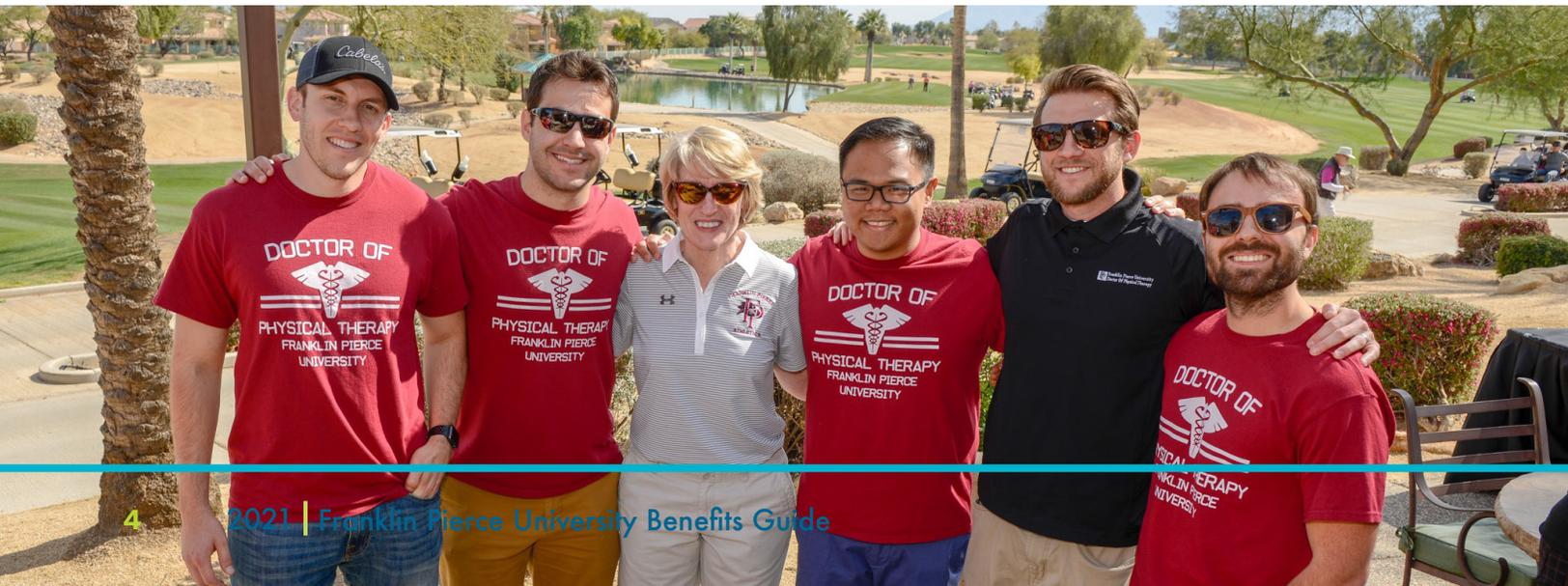
HELP TO MAKE INFORMED DECISIONS

Health Advocate will research conditions and treatment options, and facilitate second opinions.

**HEALTH ADVOCATE
SUPPORT IS YOURS, 24/7**

Phone: 866-695-8622

Web: www.HealthAdvocate.com/members



Calling Health Advocate for help? Here's what to expect...

When you call in, you'll be connected to our Triage unit. Advocates within our Triage unit will gather the information required to get you to the right person! The issue you're calling for will depend on what happens next...

	Step 1	Step 2	Step 3	Step 4
Do you have a benefits, coverage or eligibility question?	A Benefits Specialist will listen to your questions and determine the best way to answer them.	Your Benefits Specialist will review your plan documents or may place a call to your insurance company.	Your Benefits Specialist will explain the answer in a way that you'll understand.	Your Benefits Specialist will follow up with you, if needed.
Do you need to ask about a medical condition, treatment or symptoms you may be experiencing?	A Nurse will clarify your issue and talk about steps to address it.	Your Nurse may need to do research to get you the best answer.	Your Nurse will explain the answer in an easy to understand manner.	Your Nurse will follow up with you to see how you're doing, if necessary.
Do you have a claims question or billing issue?	Preliminary information to start your case will be collected.	Your case will be assigned to a Claims Specialist.	The Claims Specialist will explain the next steps.	Your Claims Specialist will update you as they work toward a resolution.
Looking for a doctor, specialist or facility?	Information will be collected to start the search including: <ul style="list-style-type: none"> ▪ Zip code ▪ Distance you're willing to travel ▪ Preferred office hours 	A thorough search based on the criteria will take place. Plus, we'll check sanctions, licensing, and board certifications.	We will contact providers to confirm network status and if they're new patients.	Your Advocate will follow up with you, explain the results and send them to you.

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Many questions can be answered in one call; some may require research. Your Advocate will update you throughout the process so you'll know what to expect.

 **866.695.8622**
 Email: answers@HealthAdvocate.com
 Web: HealthAdvocate.com/members

Download the app today!
 

HealthAdvocateSM

HEALTH ADVOCATE MAKES HEALTHCARE EASIER FOR THE WHOLE FAMILY

The healthcare system is complex, and understanding and understanding your benefits can be challenging. Health Advocate is there to help at no cost to you.

Their experienced Personal Health Advocates can take on virtually any healthcare or insurance-related issues to save you time, money and worry. For example, they can explain diagnoses and treatments, research and find the right doctors and make appointments, resolve complicated claims and billing issues and much more.

Best of all, Health Advocate's confidential services are available to employees, spouses, dependents, parents and parents-in-law!

EASY TO REACH

Call: **866.695.8622**
 Email: answers@HealthAdvocate.com
 Web: HealthAdvocate.com/members

Plus, use the app for instant access to all of your Health Advocate services, trusted health information and much more.



MEDICAL

FPU continues to invest in a quality medical plan, wellness and preventive care. This includes providing you with a variety of resources to support your health and 100% coverage for routine check-ups and preventive services received in-network.

To help you understand the features and coverage available to you, we've provided the following brief summary of benefits. Please refer to plan documents for details, including important coverage exclusions and limitations. If there are any discrepancies between this benefits summary and plan documents, the plan documents will govern.

PERSONAL RESPONSIBILITY AND HEALTHY BEHAVIORS

The medical plan is designed to provide the information and resources you need to make smart, healthy choices. You are the only person who can make the lifestyle decisions that contribute to your well-being. You are the one who must take the steps to preserve your health and promote your mental and physical wellness.

Harvard Pilgrim offers two distinct and different plan designs to Franklin Pierce employees that offer an extensive network of providers throughout Arizona, as well as affordable, quality coverage.

PPO LP	HIGH DEDUCTIBLE PPO HSA
<ul style="list-style-type: none">▪ The PPO LP plan offers choice, flexibility and high-quality coverage for an affordable premium.▪ You can receive care from almost any doctor or hospital—in Arizona or across the nation using the United Healthcare Network of providers.▪ You are not required to have a primary care provider or get referrals for care.▪ You can receive in-network services from participating providers and out-of-network services from nonparticipating providers.▪ Certain in-network services and most out-of-network services are subject to a deductible, and depending on your plan, coinsurance or copayment.▪ Certain preventive tests and services are covered at no charge (in-network) or with coinsurance (out-of-network).	<ul style="list-style-type: none">▪ The High Deductible PPO HSA is a plan that may help you save money on your annual premium. It has significant annual deductibles, but offers extensive freedom of choice and may allow you to set up a Health Savings Account to help offset your medical costs.▪ You can receive care from almost any doctor or hospital—in Arizona or across the nation using the United Healthcare Network of providers.▪ You are not required to have a primary care provider or get referrals for care.▪ You can receive in-network services from participating providers and out-of-network services from nonparticipating providers.▪ Most services are subject to separate in-network and out-of-network annual deductibles.▪ Certain preventive tests and services are covered at no charge (in-network) or with coinsurance (out-of-network)

- Emergency and Urgent Care services are covered worldwide in accordance with the benefit plan provisions.
- All members have access to Telemedicine Visits through Doctor on Demand (DoD). The cost of care is:
 - » PPO LP plan copay is \$25
 - » High Deductible PPO HSA plan copay is \$49
- DoD is available for on-demand visits between the hours of 7AM and 11PM within the time zone the member is calling from, 365 days a year.
- Visit our link below for additional information on how to access the service:
<https://ent.doctorondemand.com/benefits/harvard-pilgrim>.

Your Open Enrollment period is
October 23, 2020 through November 6, 2020

Virtual Benefits Fair

Visit the link provided to find details about your health plan options. You can also explore programs available to you, to make the most of your coverage.

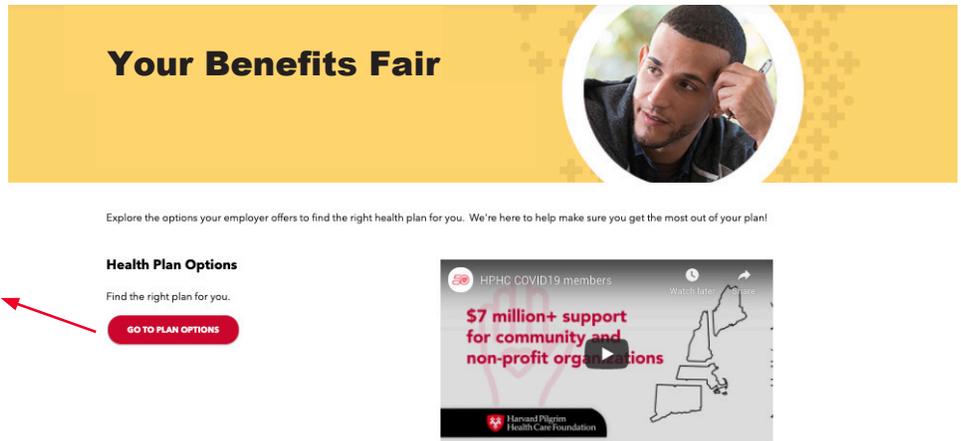
Go [here](#) to see your plan options

Use your smartphone camera to scan this QR code:



Go to Plan Options to help make your selection

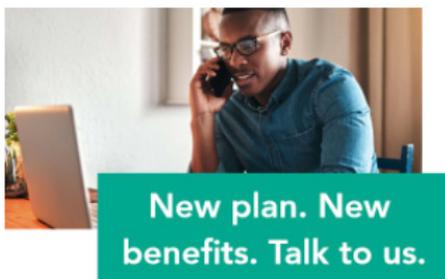
<p>MA IND-Medicare Enhance</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ 	<p>NH HMO-ElevateHealth HSA</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ Find a Provider ☺
<p>MA HMO-Best Buy</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ Find a Provider ☺ 	<p>MA PPO-Best Buy HSA Indemnity</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ Find a Provider ☺
<p>MA HMO-Best Buy Tiered Copay ChoiceNet</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ Find a Provider ☺ 	<p>MA HMO-Best Buy HSA</p> <ul style="list-style-type: none"> Summary of Benefits ↓ Prescription Benefits ↓ Find a Provider ☺



Explore programs that help you make the most of your health care coverage

Harvard Pilgrim SmartStart

Not yet a Harvard Pilgrim member, or thinking of changing plans? SmartStart gives you the answers you need!



Living WellSM

We're here to help you in all aspects of your health. Our Living WellSM program offers online fitness classes for the whole family and access to many other tools to manage your well-being.



Behavioral Health

Emotional well-being is essential to your health. Explore all the resources and benefits available to support you and your family.



MEDICAL COVERAGE PLAN SUMMARY

	Harvard Pilgrim			
	PPO LP		PPO HSA	
	In-Network	Out-of-Network	In-Network	Out-of-Network
Payment Basis	Neg Fee	UCR based on Contracted Rates	Neg Fee	UCR based on Contracted Rates
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited
Calendar Year Deductible - Individual / Family	Embedded		Embedded	
	\$3,000 / \$6,000	\$4,000 / \$12,000	\$3,000 / \$6,000	\$6,000 / \$12,000
Out-of-Pocket Maximum - Individual / Family	\$6,500 / \$13,000		\$3,000 / \$6,000	\$10,000 / \$20,000
Employer HSA Seeding - Individual / Family	N/A		\$500 / \$1,000	
Physician Services - Primary Care Physician - Specialist	\$25 Level 1: \$25/Level 2: \$50	20% after CYD* 20% after CYD*	0% after CYD* 0% after CYD*	20% after CYD* 20% after CYD*
Hospital Services - Inpatient Hospitalization - Outpatient Surgery - Emergency Room	0% after CYD* Select LP Providers: \$100 Other Plan Providers: 0% after CYD* \$250 + CYD*	20% after CYD* 20% after CYD*	0% after CYD* 0% after CYD*	20% after CYD* 20% after CYD*
Diagnostic Laboratory & X-Ray	No charge	20% after CYD*	0% after CYD*	20% after CYD*
Durable Medical Equipment	20% after \$100 + CYD*	20% after \$100 + CYD*	0% after CYD*	20% after CYD*
Prescription Drugs At Retail Pharmacy (30-day supply)				
Generic	\$5	N/A	0% after CYD*	0% after CYD*
Brand Name	\$15		0% after CYD*	0% after CYD*
Non-Formulary	\$30		0% after CYD*	0% after CYD*
Specialty Drugs	\$50		N/A	N/A
Prescription Drugs Mail Order (90-day supply)				
Generic	\$10	N/A	0% after CYD*	0% after CYD*
Brand Name	\$30		0% after CYD*	0% after CYD*
Non-Formulary	\$60		0% after CYD*	0% after CYD*
Specialty Drugs	\$150		N/A	N/A

*Calendar Year Deductible

See separate rate sheets for employee contribution rates.

ACCIDENT, CRITICAL ILLNESS & HOSPITAL INDEMNITY PLANS

Aflac Accident Plan

The Aflac Accident Plan pays cash benefits directly to you if you are faced with a covered accidental injury or hospitalization. This plan can help mitigate the financial exposure associated with your health plan. Listed below are examples of the payment schedule for common medical services. Please note, this plan is for off the job accidents only.

Benefit	Payments Made To You
ER Treatment	\$200
Urgent Care	\$200
Doctors's Office Treatment	\$100
Lacerations	\$50-\$800
Major Diagnostic Exams	\$200
X-Ray	\$50
Dislocations/Fractures	\$120-\$4,000
Tendons, Ligaments & Rotator Cuff	\$400-\$1,000
Ruptured Disc or Torn Cartilage (Surgery)	\$400-\$1,000
Initial Hospitalization	\$1,250
Daily Hospital Confinement	\$300 x 365
Follow Up Visits	\$50 x 6
Physical Therapy	\$50 x 10
Crutches	\$100
Ground Ambulance	\$400
Air Ambulance	\$1,200
Emergency Dental Work	\$150
Open Abdominal or Thoracic Surgery	\$400-\$1,000
Lodging	\$200 x 30
AD&D	Included
Burns (Skin Grafts typically at 50&	\$100-\$20,000
Blood and Plasma	\$200
Prosthesis	\$3,000
Paralysis	\$5,000/\$10,000
Concussion	\$500
Coma	\$10,000

How does your accident plan work?

Covered Adult Fractures Hand: ER Visit/X-Ray/1 Follow up Visit/3 Physical Therapy Sessions

Benefit	Pay Out
Emergency Room	\$200
X-Ray	\$50
Fractured Hand	\$2,400
1 Follow Up Visit	\$50
3 Physical Therapy Sessions	\$50 x 3
TOTAL Pay Out	\$2,850

Aflac Hospital Indemnity Plan

The Aflac Hospital Indemnity Plan pays a daily benefit if you have a covered stay in a hospital, critical care unit or rehabilitation facility. This plan can help mitigate the financial exposure associated with your health plan. Listed below are examples of the payment schedule.

Benefit	Payments Made To You
Admission	\$1,000
Daily Confinement	\$100 x 31
ICU Daily Confinement	\$200 x 10
Pregnancy Covered	Yes
Portability	Yes
Pre-Existing Conditions	Waived

Aflac Critical Illness Plan

The Aflac Critical Illness insurance can help by paying a lump sum payment directly to you at the first diagnosis of a covered condition. The guarantee issue for this plan is \$10,000 and you can also cover your spouse and children. You decide how to spend it. **If you are enrolled in the Aflac Critical Illness plan, you can receive \$100 for completing your annual physical!**

Costs for these plans can be found in Employee Navigator.

DENTAL

FPU offers you and your families high-quality dental healthcare. With a range of covered services, the dental plans help you save money and manage your health.

To help you understand the features and coverage available to you, we've provided the following brief summary of benefits. Please refer to plan documents for details, including important coverage exclusions and limitations. If there are any discrepancies between this benefits summary and plan documents, the plan documents will govern.

DELTA DENTAL PPO PLUS PREMIER NETWORK

You will get the best value from your Delta Dental Plan when you receive your dental care from one of our PPO (greatest savings) or Premier network participating dentists:

- No Balance Billing - Because participating dentists accept Northeast Delta Dental's allowed fees for services; you will typically pay less when you visit a participating dentist.
- No Claims Paperwork - Participating dentists will prepare and submit claims for you.
- Direct Payment: Northeast Delta Dental pays participating dentist directly, so you don't have to pay the covered amount up front and wait for a reimbursement check.

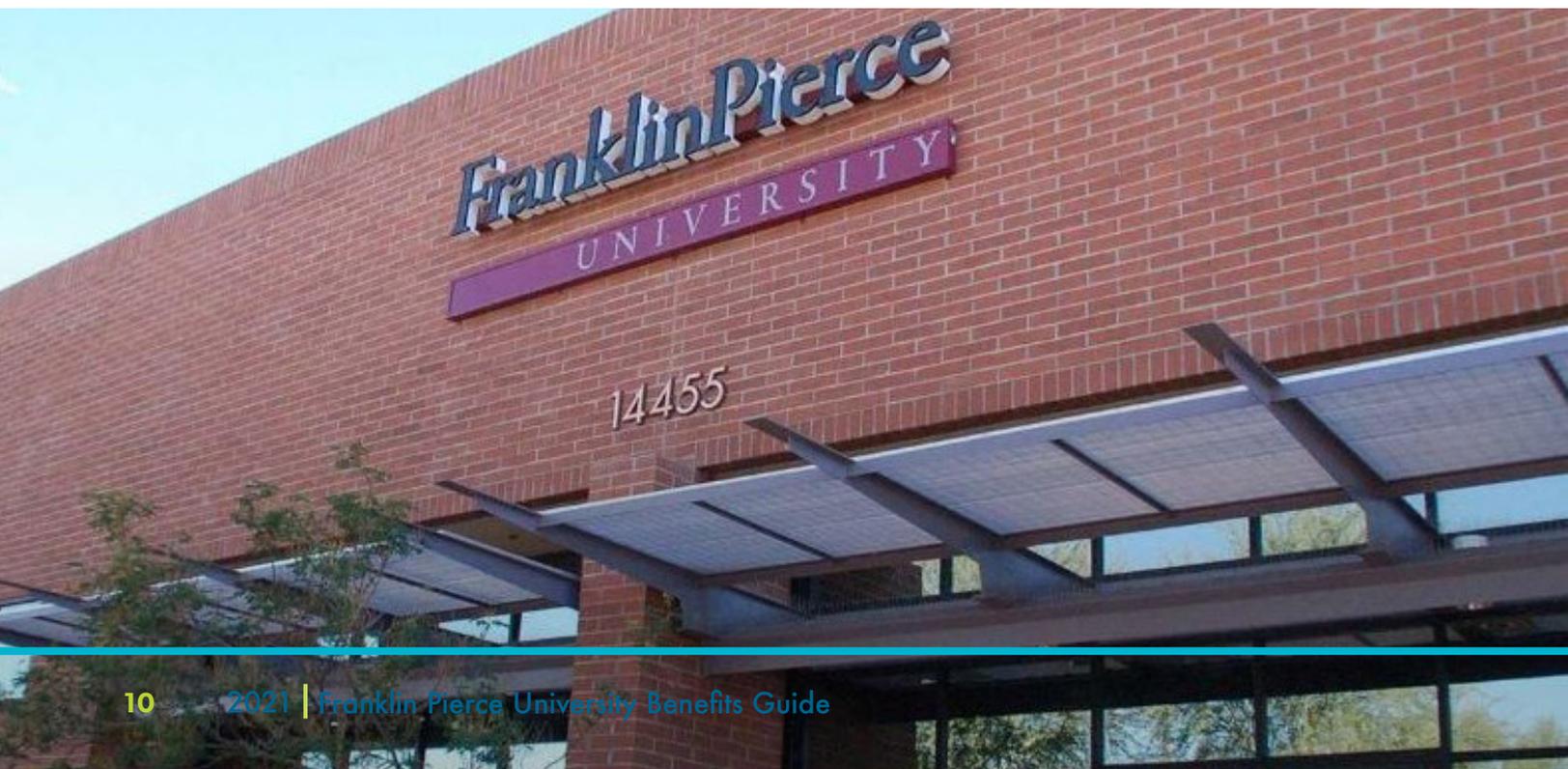
Your preventive care does not count towards your annual maximum!

To find out if your dentist participates in our PPO or Premier network, you can call your dentist; visit our website at nedelta.com, or call Customer Services at 1-800-832-5700.

NON-PARTICIPATING DENTISTS

If you visit a non-participating dentist, you may be required to submit your own claim and pay for services at the time they are provided.

It is your responsibility to make full payment to the dentist.



DENTAL COVERAGE PLAN SUMMARY

	Delta Dental Base Plan	
	DELTA DENTAL PPO PLUS PREMIER NETWORK	NON-PARTICIPATING DENTISTS
Calendar Year Deductible		
Individual	\$50	\$50
Family	\$150	\$150
Plan Features		
Calendar Year Maximum Benefit (preventive care does not count against your calendar year maximum benefit)	\$1,000	\$1,000
Preventive Care (Cleanings, Oral Examinations, Fluoride Treatments, etc.)	100%	100%
Basic Care (Fillings, Simple Extractions, Root Canals, etc.)	60%	60%
Major Care (Crowns, Onlays, Bridges, etc.)	50%	50%
Orthodontia		
Coverage	Children to age 19	
Benefit	50%	50%
Lifetime Maximum	\$1,500	

See separate rate sheets for employee contribution rates.

	Delta Dental Buy-Up Plan	
	DELTA DENTAL PPO PLUS PREMIER NETWORK	NON-PARTICIPATING DENTISTS
Calendar Year Deductible		
Individual	\$50	\$50
Family	\$150	\$150
Plan Features		
Calendar Year Maximum Benefit (preventive care does not count against your calendar year maximum benefit)	\$2,000	\$2,000
Preventive Care (Cleanings, Oral Examinations, Fluoride Treatments, etc.)	100%	100%
Basic Care (Fillings, Simple Extractions, Root Canals, etc.)	60%	60%
Major Care (Crowns, Onlays, Bridges, etc.)	50%	50%
Orthodontia		
Coverage	Children to age 19	
Benefit	50%	50%
Lifetime Maximum	\$1,500	

See separate rate sheets for employee contribution rates.

VISION

The FPU vision plan is offered to you through EyeMed.

When you use one of the providers in the extensive EyeMed network, you receive a higher level of coverage and you are only required to pay a copayment and any balance billing at the time of service. With an out-of-network provider, you must pay the bill in full and file a claim for reimbursement of covered benefits up to the allowance shown.

Members can go to EyeMed.com where you can register for an account and:

- Find an eye doctor nearby.
- Get turn-by-turn directions to the provider of your choice.
- Schedule appointments on-the-fly.
- View your member ID card.
- See current benefits eligibility and in-network benefit details.
- Get answers to commonly asked questions.
- Contact us at 1-866-723-0513.

Below is a brief summary of benefits. Please refer to plan documents for details, including important coverage exclusions and limitations. If there are any discrepancies between this benefits summary and plan documents, the plan documents will govern.

VISION COVERAGE PLAN SUMMARY

	EyeMed INSIGHT Network Plan	
	IN-NETWORK	OUT-OF-NETWORK
Cost		
Exam	\$10	Reimbursed up to \$50
Materials	\$25	N/A
Benefit Frequency		
Exams		12 months
Lenses		12 months
Frames		24 months
Contacts		12 months
Covered Services - Lenses		
Single Lenses	\$25 Copay	Reimbursed up to \$50
Bifocals	\$25 Copay	Reimbursed up to \$70
Trifocals	\$25 Copay	Reimbursed up to \$90
Frames	\$0 Copay; \$130 allowance, 20% off balance over \$130	Reimbursed up to \$98
Covered Services - Contacts (Contacts in lieu of Frames/Lenses)		
Contacts - Medically Necessary	\$0 Copay, Paid-in-Full	Reimbursed up to \$210
Contacts - Elective - Conventional	\$0 Copay, \$130 allowance, 15% off balance over \$130	Reimbursed up to \$130
Contacts - Elective - Disposable	\$0 Copay, \$130 allowance, plus balance over \$130	Reimbursed up to \$130

See separate rate sheets for employee contribution rates.

FLEXIBLE SPENDING ACCOUNT

The medical and dependent care flexible spending accounts FSA(s) let you set aside pre-tax funds via convenient payroll deductions. You can then use the money to reimburse yourself for eligible health care and/or dependent care expenses.

HOW THE PLANS WORK

At the beginning of each plan year, you determine the annual amount of your contributions to a plan. The maximum amount you can elect for 2021 is \$2,750. An equal portion of that amount is deducted from your paycheck and credited to your FSA(s). When you have eligible expenses, you pay for them from your account(s) or reimburse yourself.

CARRYOVER

For FSAs, it is important to carefully estimate your annual contribution. Under IRS provisions, you must “use it or lose it”. FPU has elected a Carryover Provision meaning you can carryover up to \$500 of unused funds from your Medical FSA. The rollover dollars will be available for you to use in 2021, and are in addition to your 2021 FSA contribution. For example, if you choose to elect the maximum contribution for 2021, you will have \$2,750+ rollover funds from 2020.

For dependent care FSAs, you have a 60 day grace period to file for reimbursement from 2020 funds. Must be used by March 15th of 2021.

If you carryover FSA funds from the 2020 plan year, and will be using an HSA for 2021, see page 12.

BENEFIT CARD

If you enroll in a flexible spending account, a benefit card will be mailed to you. This card works like a debit card and makes paying for qualified expenses convenient and hassle-free. Please see your Summary Plan Description for more information.

HEALTH CARE FSA

You can open a Health Care FSA and contribute up to \$2,750 each year to cover qualified out-of-pocket costs such as:

- Medical, dental and vision care deductibles, copayments and/or coinsurance.
- Hearing aids.
- Eyeglasses, contact lenses or Lasik surgery.
- Orthodontia expenses.

ATTENTION HSA PARTICIPANTS

If you participate in the high deductible health plan and have a HSA, you are not eligible to open a Health Care FSA. You may, however, participate in the Limited Purpose Health Care FSA for vision and dental-related expenses.

LIMITED PURPOSE HEALTH CARE FSA

The Limited Purpose FSA is available for employees with a HSA. The funds in a Limited Purpose FSA can only be used for qualified expenses related to vision and dental care. The annual contribution limit for the Limited Purpose FSA is \$2,750.

DEPENDENT CARE FSA

Money you contribute to the Dependent Care FSA can be used toward care for dependent children under the age of 13 who live with you and for whom you provide more than 50% support, or for any dependent living with you who is physically or mentally incapable of caring for himself or herself. The annual contribution limit for the Dependent Care FSA is \$5,000.

HEALTH SAVINGS ACCOUNT

The high deductible health plan is designed to work with a Health Savings Account (HSA) to give you more control over how your health care dollars are spent.

Federal legislation allows you to contribute to your HSA on a pre-tax basis and then use these funds to pay for qualified health expenses until you meet your deductibles and out-of-pocket maximums. If you do not use all of the money in your HSA in a given calendar year, the remaining money “rolls over” for use in future years.

FPU CONTRIBUTIONS TO HSA

If you participate in the high deductible health plan and open an HSA, in 2021 FPU will make contributions to your HSA according to the following:

- Employee Only: \$500.
- Employee + Dependent: \$1,000.
- Employee + Family: \$1,000.

These funds will be deposited into your HSA on a quarterly basis.

ENROLLING IN AN HSA WITH DISCOVERY BENEFITS:

1. You notify FPU that they are enrolling in an HSA by signing up through Employee Navigator’s platform, our online benefits system.
2. FPU then enrolls you into your HSA account with Discovery Benefits.
3. You then will receive a welcome email from Discovery Benefits with login instructions to their participant portal.

At the beginning of each plan year, you determine the annual amount of contributions to a plan. The funds for 2021 plan year will go into your HSA.

HSA CONTRIBUTIONS

	2021	2020	Change
HSA contribution limit (employer + employee)	Self-only: \$3,600 Family: \$7,200	Self-only: \$3,550 Family: \$7,100	Self-only: +\$50 Family: +\$100
HSA catch-up contributions (age 55 or older)*	\$1,000	\$1,000	No change**

Catch-up contributions can be made during the plan year by HSA-eligible participants who will turn 55 by year-end.

**Unlike other limits, the HSA catch-up contribution amount is not indexed; any increase would require statutory change.

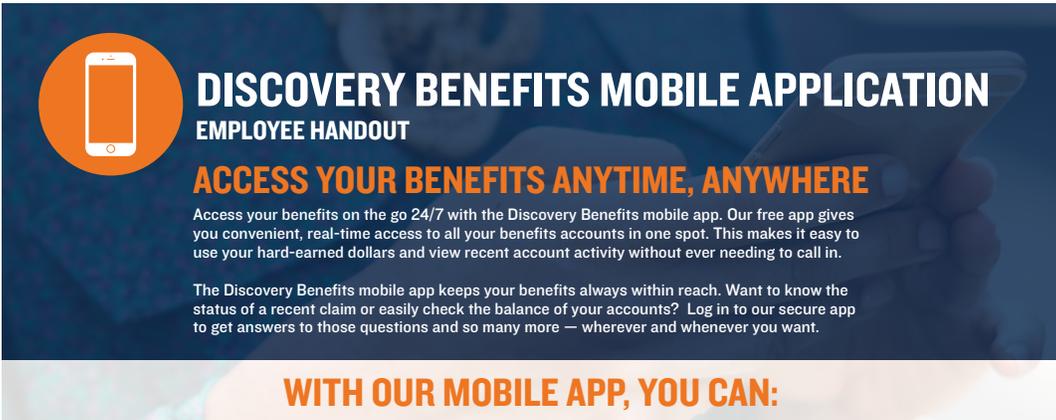
***The IRS maximum includes both your own contributions to your HSA and FPU’s contribution on your behalf.



DISCOVERY BENEFITS MOBILE APP

Discovery is proud to offer a Discovery Benefits Mobile Application for iPhone (including iPad and iPod) and Android devices.

The app allows participants to file a claim, upload receipts, check balances, view final filing dates, view claim detail, report a lost or stolen debit card, reset their password and contact customer service.



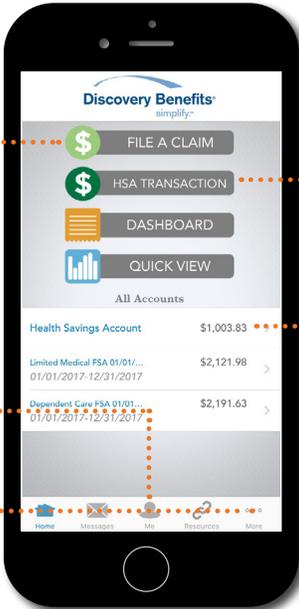
DISCOVERY BENEFITS MOBILE APPLICATION
EMPLOYEE HANDOUT

ACCESS YOUR BENEFITS ANYTIME, ANYWHERE

Access your benefits on the go 24/7 with the Discovery Benefits mobile app. Our free app gives you convenient, real-time access to all your benefits accounts in one spot. This makes it easy to use your hard-earned dollars and view recent account activity without ever needing to call in.

The Discovery Benefits mobile app keeps your benefits always within reach. Want to know the status of a recent claim or easily check the balance of your accounts? Log in to our secure app to get answers to those questions and so many more — wherever and whenever you want.

WITH OUR MOBILE APP, YOU CAN:



GET INSTANT NOTIFICATIONS ON THE STATUS OF YOUR CLAIMS AND UPLOAD DOCUMENTATION IN SECONDS USING YOUR PHONE'S CAMERA.

EASILY MOVE FUNDS FROM YOUR HSA INTO YOUR BANK ACCOUNT TO COVER ELIGIBLE EXPENSES.

LOG IN WITH A FOUR-DIGIT PIN, REPORT A CARD AS LOST OR STOLEN TO KEEP YOUR ACCOUNT SECURE.

CHECK YOUR BALANCE AND VIEW ACCOUNT ACTIVITY.

RESET LOGIN CREDENTIALS.

SECURITY ON THE GO
OUR MOBILE APP USES SECURE ENCRYPTION AND WON'T STORE PICTURES ON YOUR PHONE, KEEPING YOUR DOCUMENTATION SAFE AND SECURE. LOGIN IS PROTECTED BY A FOUR-DIGIT PASSCODE OF YOUR CHOOSING.

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08/01/17



LIFE AND AD&D

Your life and AD&D insurance benefits are some of the most valuable benefits available to you. They are often referred to as “survivor” benefits because they provide financial security to your loved ones if you die or are severely injured in an accident.

This benefit is funded by the Employer and provided through Mutual of Omaha.

The Life and AD&D benefits are as follows:

- Class 1: Executive & Officer - 3x Annual Earnings up to \$500,000.
- Class 2: Admin Employees - 2x Annual Earnings up to \$225,000.
- Class 3 Non- Exempt Employees - 1.5x Annual Earnings up to \$225,000.

After Age 70, the benefit amount will be reduced. Please see the Mutual of Omaha Benefit Summary for reduction schedule.

If your death or injury is due to an accident, you or your beneficiaries may be entitled to AD&D benefits equal to:

- Class 1: Executive & Officer - 3x Annual Earnings up to \$500,000.
- Class 2 Admin Employees - 2x Annual Earnings up to \$225,000.
- Class 3 Non-Exempt Employees - 1.5x Annual Earnings up to \$225,000.

BENEFICIARY INFORMATION

To ensure your family’s financial security, keep beneficiary information up-to-date in Employee Navigator and on file with Human Resources.

VOLUNTARY LIFE AND AD&D

For additional protection, voluntary life insurance is available. This benefit is funded by you through payroll deductions and provided through Mutual of Omaha. Coverage amounts are available as follows:

- Employee: Up to 5 times salary in increments of \$10,000. Not to exceed \$500,000.
- Spouse: Up to 100% of employee amount in increments of \$10,000 not to exceed \$250,000. Benefits will be paid to the employee.
- Child: Up to 100% of employee coverage amount in increments of \$2,500 not to exceed \$10,000. The maximum death benefit for a child under 6 months is \$1,000. Benefits will be paid to the employee.

EVIDENCE OF INSURABILITY

Evidence of Insurability (EOI) will be required for all employees who enroll outside of their initial new hire eligibility period. Employees with new hire eligibility have a Guarantee Issue amount of \$150,000 for Employee and \$30,000 for spouse.

Please submit any EOI requests to www.mutualofomaha.com/eoi

DISABILITY

An unexpected injury or illness that keeps you out of work for a long time can use up your savings rapidly. Disability insurance can help replace lost wages and can be an important part of personal financial planning.

Important: Disability benefits are reduced by other income, if any, that you receive (e.g. Social Security, state disability benefits, pension benefits and Workers Compensation”.

SHORT TERM DISABILITY

Short term disability (STD) coverage is designed to replace a portion of your earnings if you are unable to work due to a non-work related short-term illness or injury. This benefit is funded by FPU and provided through Mutual of Omaha.

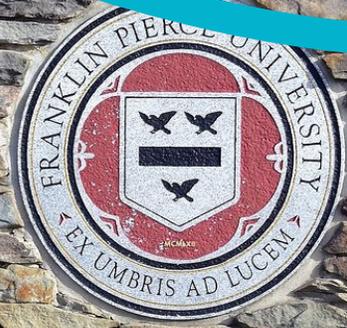
Benefits begin after 7 days of disability, and can be covered by earned sick leave. While on STD employees will receive 66.67% of weekly earnings (maximum \$2,500) for up to 25 weeks. Please contact Human Resources for additional guidance.

LONG TERM DISABILITY

Long term disability (LTD) insurance provides financial protection should you experience a serious illness or injury that prevents you from working for an extended time. This benefit is funded by FPU and provided through Mutual of Omaha.

Benefits begin after 180 days of disability. You will receive 60% of pre-disability earnings to a maximum of \$10,000 per month up to Social Security Normal Retirement Age.





ADDITIONAL BENEFITS FROM MUTUAL OF OMAHA

EMPLOYEE ASSISTANCE PROGRAM

The employee assistance program (EAP) offers completely confidential assessments and provides screening and referrals to local providers through a network of providers.

The EAP can help you and your household members identify and find resources to solve personal problems, such as:

- Legal questions or concerns.
- Marital or family conflicts.
- Childcare or senior care concerns.
- Financial problems.
- Alcohol or drug issues.
- Stress, depression and other emotional problems.

CONTACT TO LEARN MORE

- Phone: 1-800-316-2796, English.
- Website: mutualofomaha.com/eap.

HEARING AID DISCOUNT PROGRAM

- Discounted hearing testing
- Custom hearing solutions
- Risk free 60-day trial
- 2 years batteries with purchase
- Hearing aid low price guarantee
- Continuous care

To learn more contact Amplifon at 1-888-534-1747 or visit amplifyonusa.com/mutualofomaha

WILL PREPARATION HELP

- Creating a will is an important investment in your future
- It specifies how you want your possessions to be distributed
- We make it Easy, Affordable & Secure

Create your free will in just 10 minutes at willing.com/mutualofomaha

WORLDWIDE TRAVEL ASSISTANCE

- Services are available for Business or Personal travel
- Experiencing an emergency while traveling can be especially difficult.
- Knowing who to call for medical problems
- Currency exchange issues or lost luggage is critical
- Enjoy your trip - We'll be there for you
- We offer
 - » Per-Trip Assistance
 - » Immediate Attention for Emergencies While Traveling more than 100 miles from home
 - » Emergency Travel Support Services
 - » Medical Assistance
 - » Identity Theft Assistance
 - Education & Prevention
 - Recovery information
 - Assistance 24/7/365

TO LEARN MORE

Inquiries within the US call: 1-800-856-9947
Inquiries outside the US call collect: 312-935-3658

RETIREMENT

Franklin Pierce University Retirement Plan is a Defined Contribution Plan that operates under Section 403(b) of the Internal Revenue Code. This plan provides retirement benefits for participating employees. Benefits are provided through Teachers Insurance and Annuity Association (TIAA).

It's important to plan for your retirement. You can make voluntary, pre-tax contributions to your 403(b) through payroll deductions as well up-to the annual IRS maximum. We recommend you review your investment options on a regular basis to ensure you are maximizing your savings and investment potential.

FPU 403(B) PLAN

Eligibility*	Eligibility is based on meeting the age and service requirements. Age - a minimum of 21 years old. Part-time employees should contact Human Resources for further information.
Vesting	The plan provides immediate vesting at 100%.
IRS Limit for 2021	Contact Human Resources for the IRS limit for 2021.

CATCH-UP CONTRIBUTIONS

If you are or will be age 50 or older in this calendar year and contribute the maximum allowed to your account, you may also make additional “catch-up contributions” to your account. The catch-up contribution is intended to help you accelerate your progress toward your retirement goals. See Human Resources for the IRS 2021 catch-up limit.

CHANGING OR STOPPING YOUR CONTRIBUTIONS

You may change the amount of your contributions at any time. All changes will become effective as soon as administratively feasible and will remain in effect until modified or terminated by you. You may discontinue your contributions anytime. Once you stop contributions, you may start again at any time.

CONSOLIDATING YOUR RETIREMENT SAVINGS

If you have an existing qualified retirement plan (pre-tax) with a prior employer, you may transfer or roll over that account into the FPU Plan at any time. To initiate a rollover into your Plan, contact a TIAA Representative at 1-800-842-2888, or online at <https://www.tiaa.org/public/tcm/franklinpierce>

INVESTING IN THE PLAN

You decide how to invest the assets in your account. The University 403(b) Retirement and Savings Plan offers a selection of investment options for you to choose from. You may change your investment choices anytime. For more details contact Human Resources.



* Contact Human Resources if you are unsure of your eligibility.

PET INSURANCE

Nationwide Pet Insurance is the nation's oldest, largest and number one veterinarian-recommended pet health insurance provider. With their comprehensive plans designed to protect you financially when the unexpected occurs, affordable coverage from Nationwide Pet Insurance allows you to focus on providing optimal healthcare for your pet rather than worrying about the cost of treatment. You can be reimbursed for veterinary expenses such as surgeries, diagnostic tests, hospitalization, prescriptions, vaccinations and more.

To learn more and to enroll your dog or cat, visit www.PetsNationwide.com and search for Franklin Pierce, or visit <http://www.petinsurance.com/franklinpierce> to view the discounted options. You can also call 1-877-738-7874 and mention that you are a Franklin Pierce employee to receive your discount.

Two plans are available. Just like all other pet insurers, Nationwide does not cover pre-existing conditions.* However, they include extra features such as emergency boarding, lost pet advertising and more. Plus, both plans have a low \$250 annual deductible and a generous \$7,500 maximum annual benefit.

Benefit	My Pet Protection with Wellness	My Pet Protection
Accidents, including poisonings and allergic reactions	✓	✓
Injuries, including cuts, sprains and broken bones	✓	✓
Common illnesses, including ear infections, vomiting and diarrhea	✓	✓
Serious/chronic illnesses, including cancer and diabetes	✓	✓
Hereditary and congenital conditions	✓	✓
Surgeries and hospitalization	✓	✓
X-rays, MRIs and CT scans	✓	✓
Prescription medications and therapeutic diets	✓	✓
Wellness exams	✓	
Vaccinations	✓	
Spay/neuter	✓	
Flea and tick prevention	✓	
Heartworm testing and prevention	✓	
Routine blood tests	✓	

FREQUENTLY ASKED QUESTIONS

CAN I STILL USE MY VET?

Absolutely! You can visit any licensed veterinarian anywhere in the world - even specialists and emergency providers.

WHAT DO YOUR PLANS COVER?

Nationwide offers coverage for accidents, injuries and illnesses - even hereditary and new chronic and recurring conditions.

WHAT IS NOT COVERED?

Coverage varies by plan, but they do not cover pet food, grooming or pre-existing conditions.

DOES IT WORK LIKE AN HMO?

No. All medical decisions are left solely up to you and your pet. Simply pay at the time of service and submit a claim.

DO CLAIMS INCREASE MY PREMIUM?

Nope! So get your pet the care he needs as often as he needs it - it won't affect your costs.

CONTACT INFORMATION

Coverage	Plan Information	Contacts
Medical		
Harvard Pilgrim <i>Group # MD0000003921 / RX0000010950</i>	Harvard Pilgrim PPO LP	1-888-333-4742 www.harvardpilgrim.org
Harvard Pilgrim <i>Group # MD0000003965 / RX0000001348</i>	Harvard Pilgrim PPO HSA	1-888-333-4742 www.harvardpilgrim.org
Dental		
Delta Dental <i>Group # 3106</i>	Delta Dental	1-603-223-1000 www.nedelta.com
Vision		
EyeMed <i>Group # VC-19</i>	EyeMed INSIGHT Network	1-866-723-0513 EyeMed.com
Accounts		
Discovery Benefits	Flexible Spending Accounts (FSA)	1-866-451-3399 https://www.discoverybenefits.com/employees
Discovery Benefits	Health Savings Account (HSA)	1-866-451-3399 https://www.discoverybenefits.com/employees
TIAA <i>Group # 150894</i>	403(b) Retirement Account	1-800-842-2888 https://www.tiaa.org/public/tcm/franklinpierce
Disability Coverage		
Mutual of Omaha <i>Group # G000B95V</i>	Short Term Disability	www.mutualofomaha.com
Mutual of Omaha <i>Group # G000B95V</i>	Long Term Disability	www.mutualofomaha.com
Life and AD&D Coverage		
Mutual of Omaha <i>Group # G000B95V</i>	Basic Life and AD&D	www.mutualofomaha.com
Mutual of Omaha <i>Group # G000B95V</i>	Voluntary Life and AD&D	www.mutualofomaha.com
Additional Benefits		
Mutual of Omaha <i>Group # G000B95V</i>	Employee Assistance Program	1-800-316-2796 www.mutualofomaha.com/eap
Health Advocate	Member Advocacy	1-866-695-8622 www.HealthAdvocate.com/members
Voluntary Benefits		
Aflac	Hospital Indemnity Plan Accident Plan Critical Illness Plan	1-800-433-3036 www.aflac.com
Nationwide	Pet Insurance	1-877-738-7874 www.petinsurance.com/franklinpierce



NOTES:

A series of horizontal dotted lines for taking notes, spanning the width of the page.



Benefits highlighted in this guide are governed by Franklin Pierce University plan contracts and policies, applicable state and federal law and company policy. If there is a conflict between the wording of this guide and the group policies and contracts, the policies, contracts and applicable laws govern. Franklin Pierce University reserves the right to alter, amend or terminate any of the benefits described in this guide at any time.