HR Human Resources FRANKLIN PIERCE UNIVERSITY

Summer Housing Guidelines Summer 2021

The Summer Housing Work Program is available to students from **May 16th – August 14th, 2021**. The following guidelines will make your living and working conditions on campus as pleasant as possible.

- **Employment Papers: BEFORE** beginning employment, students must register for summer employment with the Human Resource Department and complete all required forms. For a list of required documents, refer to the link: <u>Summer Employment Program</u>.
- **Summer Housing Eligibility:** Summer student employees must sign a Summer Housing Contract. To be eligible for housing, you must be employed in a summer position or taking classes or a combination of both.

If at any time you are terminated from employment or are suspended from the University for academic or judicial reasons, you will be required to leave campus and are responsible for paying for housing up until your departure date.

- **Summer Housing Fees:** Students who work a minimum of 20 hours per week over 10 weeks will not be charged for housing but will have the value of the housing added to their 2021 W2 as imputed income (paying taxes on the value of the housing). However, students working in a position designated as an essential service to the University and are asked to stay as a requirement of the position will not have the imputed income added to their W2.
- **Meal Plan:** There is no summer student meal plan so if you wish to eat when the pub/cafeteria is open for summer camps or conference events then you will need to pay cash at the door.
- **Student Conduct:** Students residing on campus over the summer are expected to adhere to University rules and regulations, and with the terms and conditions governing residency as published in the Student Handbook, University Catalog, Student Code of Conduct, and this and other University documents. Students who do not comply, may be required to vacate their University housing and will be financially responsible for the summer housing charges up to the date of departure.