

SERVICE CREDIT UNION PAYROLL DEDUCTION FORM

Instructions

Please thoroughly complete all requested information below in order for Franklin Pierce University to process your request timely and accurately.

- Your name must be on the account.
- Specify the amount that you want deducted from your paycheck.
- Provide your Service Credit Union account number.
(The Credit Union is still using the Primary member's social security number for electronic depositing.)
 - » Your deduction can only be deposited into one account at Service Credit Union. To disburse into other accounts such as a money market or club account or to make payments please fill out a Transfer Authorization Form with Service Credit Union.
- Select the type of account where you would like the funds deposited; checking or savings.
- This form is for a payroll deduction only. You must fill out the Franklin Pierce Direct Deposit Form if Service Credit Union is to be your direct deposit bank.

Authorization Agreement for Service Credit Union Deduction

I hereby authorize and request Franklin Pierce University to deduct from my wages the stated amount below in connection with my employment with Franklin Pierce University by initiating credit entries to my account in the bank named below. I understand that this is a payroll deduction, and not my direct deposit bank.

Bank Name: Service Credit Union

Amount: _____

Bank Routing Number: 211489656

Depositor Account Number: _____

Type of Account: Checking (09) Savings (01)

It is understood and agreed that I may terminate or change this agreement at any time by written notification sent to Human Resources, Franklin Pierce University. Any such notification shall be effective after the department receives the notification and has reasonable opportunity to act on it.

Name (Print) _____

Signature _____ Date _____