ARTICLE TWENTY-TWO
PERQUISITES

22.1 The Dean shall designate reasonable space on existing bulletin boards for use by the Federation.

22.2 Postings on all such bulletin boards shall be made by or at the direction of the Federation President. All such postings shall clearly indicated sponsorship by the Federation.

22.3 The Federation shall be permitted to use appropriate facilities such as classrooms or lecture rooms for Federation meetings during the academic year. Such meetings shall not be scheduled in a manner which would conflict with previously arranged Faculty meetings, duties, and assignments, or with previously arranged use of such facilities. The time, place and day of the month of the Federation meetings shall be mutually agreed upon prior to the commencement of each academic year and may be altered through mutual agreement. The University community shall make every reasonable effort to avoid the scheduling of meetings, which involve Faculty member, which would conflict with regularly established monthly Federation meetings.

22.4 The Federations shall be permitted to use duplicating equipment, as available, provide that such Federation use does not conflict or interfere with normal University use of such equipment. The Federation agrees to pay for such use at the usual and customary rate then in effect for such use. The Federation further agrees to pay charges for such use within a reasonable period not to exceed thirty (30) calendar days after a monthly invoice is received. If such payments are not made, Federation use may be discontinued.

22.5 The University shall make a reasonable effort to create office space for the Federation.

22.6 Faculty members may use available telephones for on-campus calls regarding Federation business. For long distance or off-campus calls for Federation purposes, the University will make available a telephone and a long distance service. The Federation will be responsible for all costs related to such telephone and its use. The University will bill the Federation on a regular basis for such costs.

22.7 Faculty members may use the on-campus mail service including Federation business.

22.8 The University shall maintain an account number in the Finance and Accounting office to permit billing of the Federation for use of telephone, copying and printing services.

22.9 In any academic year, one (1) member of the bargaining unit may be granted up to one (1) year of unpaid leave for the purpose of serving as an officer or staff member of the American Federation of Teachers.
22.10 Security Officers will open Faculty offices when requested during other than normal office hours.

22.11 In recognition of the duties of the President of the Federation, the President shall be granted a reduction of six (6) FLHs each semester of the Agreement.

22.12 Members of the bargaining unit shall receive notification by the Human Resources Department of any available position of employment at the University. A Job Posting Notice of any and all such positions will be issued to each Division Chair, who will immediately post the notice for an appropriate period of time. Current practices of non-discrimination in hiring of qualified Faculty family members shall continue in accordance with Article Five.

22.13 Faculty members shall be reimbursed at the same rate per mile as other employees when driving a privately-owned vehicle for University-related purposes in the course of their professional activities, excluding commuting to or from the University provided that prior authorization has been given by the appropriate Chair.

22.14 The University agrees to enforce its parking regulations.

22.15 The University shall attempt to provide private or semi-private offices for all full-time Faculty members and, in the absence of such space, recognizes that a significant amount of University-related work must be done off-campus. No Faculty member shall be removed from his/her office without an alternative space having first been made available.

22.16 Full-time Faculty are eligible to teach one (1) overload course per semester (fall and spring) on the Rindge campus. Additionally, full-time Faculty are eligible to teach one (1) course at a time in the College of Graduate and Professional Studies (CGPS) during the Fall and Spring semester of the Rindge campus. Exceptions to this schedule may be granted by the Dean.

22.17 On February 1 of each year, the Dean of the College at Rindge will email to each Rindge Faculty member a list of CGPS undergraduate courses that will be offered during Terms I-VI of the following year (beginning in September), and a list of all CGPS Center Directors with their contact information. Faculty shall inform the respective CGPS Center Directors of their interest in teaching courses by March 1.

Prior to teaching CGPS students for the first time, all Faculty shall attend the CGPS Teacher Effectiveness Seminar. Faculty seeking to teach online courses must first complete certification training.

22.18 The University shall provide personal property insurance coverage up to $2,500 to indemnify Faculty members for the loss, by fire or theft, of personal property brought on campus for instructional use. Where applicable, to qualify for such insurance, model and serial numbers should be recorded, and this information, together with
the value, and building location of such property, shall be reported to the University’s Risk Management Office before bringing property to campus. When a claim is to be filed, the Faculty member shall provide the Risk Management Office with an incident report which relates the nature and date of the loss.

22.19 Unless otherwise provided for in this Agreement, or some other agreement voluntarily entered into between the University and a Faculty member, the University shall not require any Faculty member to waive any of their legal rights.