ARTICLE EIGHT
LEAVE

8.1 Paid leave

8.1.1 Faculty members who are required to serve on a jury, to report to court in person in response to a jury duty summons, to report for jury examination, or to qualify for jury duty shall incur no loss in pay. No claims will be made on any form of compensation which a court may provide such Faculty members.

8.1.2 Bereavement leave for full-time Faculty, a minimum of two (2) business days, and a maximum of five (5) business days per occurrence, for the death of a member of the immediate family is granted without loss of pay. Immediate family is defined as including spouse or domestic partner, brother, sister, child, parent or parent-in-law, or any other relative living in the household. A maximum of three (3) days bereavement leave shall be granted for the death of grandparents, grandchildren, brother-in-law and sister-in-law.

8.1.2.1 The appropriate Division Chair and Dean, prior to the use of the leave must approve the total number of days of bereavement that are to be granted for each occurrence.

8.1.2.2 Requests for bereavement leave by Faculty who are not covered in 8.1.2 shall be reviewed by the appropriate Division Chair and Dean and may be granted.

8.2 Unpaid leave

8.2.1 A Faculty member may request an unpaid leave for up to twelve (12) months. If this is granted by the Provost, the Faculty member may continue to participate in the medical and dental plan on a full contributory basis. Seniority remains, but does not accrue during this leave.