Safety Committee
Minutes of Meeting on
12/03/09

Attendees: Susan Casey, Lee Potter, Mary Call, Vicky Rank, Doug Lear, Leigh Hickman, Doug Carty, Sue Connor, Carole Brasili, Kim Knox

Apologies: Kelley Wickman, Stuart Mitchell, Bob St. Jean

Unfinished Business:
- Phone Notification – It will offer mass notification for both VM and email (campus wide). Expect that text messaging will soon be included in notifications. We will contact via VM, email, text messaging and outdoor – a full sweep. Campus Safety will have access to eRaven report and update Emergency Notification.
- Phone Stickers – still out to bid

Lee Potter: Start H1N1 vaccines. Notice will be sent when it arrives, by invitation only (students 24 and up).

Mary Call: Status of ‘pull stations’ – Doug was talking with Rindge Police about remaining old units.
Per Barbara Peloquin - Vomit clean-up issues in Resident Halls – Are vomit packs available? Yes, but they have been abused and misused. We use disposable “safety-caution” pads instead campus wide.

Vicky Rank: Peterson Hall door is not closing tightly. Ann Lafond notices that lights are dimmer than before. Doug Lear – Change in bulbs, lights are on a timer and they may need to be set to come on earlier.

Doug Lear: Follow up on Snow Closing & Reduced Services Notice. There will be an Inaugural Event April 8-17.

Leigh Hickman: Back road driving by Fed Ex driver - (Bob to contact Fed Ex re driving direction and speeding.)

Doug Carty: Replacing “No Climbing” signs at Bubble. Trails are not in good shape – windy days and loose branches still hanging from ’08 ice storm.

Per Doug Lear: French property accessible for hiking etc.
Sue Connor: Need to fix door light over back entrance at Rindge Hall and the odor on SFS side.

Carole Brasili: Need to fix rear door light at Rindge Hall. Fumes from fireplace flue are back drafting.
Per Doug Lear – Advice: start with a “slow fire“ to heat up the chimney first to avoid quick starts triggering a down draft. Discussing a change to propane logs but there is a significant cost issue to make the change.

Kim Knox: No report

Barbara Peloquin: No report

Susan Casey: 4 WC claims to ergonomic issues related workplace- can be resolved with equipment.

Barbara: Please don’t call in and ask for assistance to move something that should be requested with a “work order”. Moving needs to be done by a professional.

Next Meeting: Thursday – Jan. 28, 2010 @11:00 am.
Location: Petrocelli #115

Recorded by Susan Casey- transcribed by PJA.