Safety Committee Meeting  
September 16, 2010

Present: Dawn Broussard, Mary Call, Doug Carty, Sue Connors, Kim Knox, Stuart Mitchell, Lee Potter, Sandy Pyer, Vicky Rank, Kelley Wickman

Not Present: Carole Brasili, Sharon Burke, Leigh Hickman, Jayson King, Karen Langille, Doug Lear, Barbara Peloquin, Roland Pillsbury, Bob St. Jean

Please alert the Receptionist/AA if there is an emergency in the building. A few weeks ago an EMT arrived in Peterson Hall asking where the emergency was and the front desk was unaware of a problem.

Questions were brought up concerning the directories for students and faculty & staff. It was mentioned that a number of new employees were not listed while there are still some listings of former employees on the directory. The student directory is still in the process of being compiled and should be available soon. However, now that students are no longer required to have phones in their rooms it can be difficult to reach some students. Other folks on campus do not have access to the student database and can’t look up a cell phone number. It is good to note that the official means of contacting students is through the FPU email system. If you need assistance with locating students there are several offices that may be able to help such as: Res Life, Campus Safety and IT.

At the last meeting it was mentioned that Campus Safety would be collecting cell phone numbers in order to proceed with the next phase of the emergency alert testing. Stuart explained that Patricia Garrity and Elizabeth Martini from Marketing and Communications are in the process of reviewing a form that will be emailed to everyone concerning an opt in program to register cell phone numbers for emergency texts. He also reviewed the types of messages that would qualify for emergencies and the folks that would be responsible for sending out these alerts. Stuart also stated that a cultural change will need to happen to make this program successful. Professors are going to have to allow cell phones to be on during class (vibrate mode acceptable) in order for alerts to be effective. This phase would complete the emergency alert system as we now have the option of using the siren, voice mail and finally, text messaging. Hopefully, the only time the system is engaged is during testing phases.

Lee Potter will be connecting with Karen Langille from HR in order to pull together the CPR/First Aid/AED training. Lee said she prefers to teach 6 people at a time but it is possible to go as high as 12 with Brittany assisting her.

Lee reports that the flu vaccine is ready for distribution on Sept. 23 & 24th. If anyone is unable to make it during these times please call her and schedule another time.
Mary reported the following items:
Lakeview – between Building 2 and Sawmill – no lights on pathway close to Sawmill and it is pitch black out there in the evening.

The stairs between Granite and NH Halls needs fixing. There are stones breaking away and someone rolled an ankle there last week.

The stairs behind the Admissions Office are coming loose and need repair.

Sandy reported that DiGregorio still appears to be sliding off its foundation. There is also no hot water available in that building.

Stuart reports that cameras similar to the ones located on the bubble will be installed so that the freshman courtyard can be recorded to curtail acts of vandalism in that area. He is hoping that each year more cameras can be installed to cover a good portion of the campus.

More lighting is needed in the Campus Center parking lot as well. Stuart noted that some vehicles were damaged when someone kicked off a number of side mirrors. Please be sure to report suspicious behavior to Campus Safety.

Doug Carty reported that the upper field is not usable at this time due to a grub infestation. It will need to be chemically treated.

The meeting was adjourned at 1:50PM.

Respectfully submitted,
Vicky Rank
X4129

**Schedule of Meetings:**

October 21
November 18
December 16
January 20
February 17
March 17
April 21
May 19
June 16

(All meetings are scheduled from 1-2PM in Petrocelli Room 115.)