

STUDENT INFORMATION

Student Name: _____ Student ID Number: _____ CGPA: _____
 Major: _____ Term: T1 T2 T3 T4 S1 S2 Registration Year: _____
 Center: Lebanon Manchester Online Portsmouth

ARTICULATIONS

Name and City/State of Institution: _____
 Rationale for studying outside of Franklin Pierce University: _____

Course #: _____ Course Title: _____ FPU Equivalent: _____
 Course #: _____ Course Title: _____ FPU Equivalent: _____
 Student Signature: _____ Date: _____

INSTRUCTIONS & POLICY

In order to attend another institution and transfer the credits back to Franklin Pierce University you must:

1. Fill out the top of this form and **return it to your advisor.**
2. Attach the catalogue description and/or course syllabi of the courses you intend to take.
3. When you have completed your course(s), have the institution you attended send an official Transcript of your final grades to:
Office of the Registrar, Franklin Pierce University, 40 University Drive, Rindge, NH 03461

Note: Important points to consider as you choose a course(s):

- You must attend a regionally accredited institution
- You must take a college level course (generally 100 level or above)
- Only a grade of "C" or better will be accepted for transfer credit purposes
- You cannot repeat a course you successfully completed at Franklin Pierce; credit will be given only once
- Transfer credits are applied to your record as credits only – they do not affect your GPA
- Retaking a class elsewhere that you previously failed at Franklin Pierce will not replace the "F" in your GPA

APPROVALS

Approve Def UV_e'2UgZf cSignature: _____ Date: _____
 Disapprove Reason: _____
 Approve =VRU'2TRUV^ Z'2UgZf cSignature: _____ Date: _____
 Disapprove Reason: _____
 Approve Dean or Designee Signature: _____ Date: _____
 Disapprove Reason: _____

Processed by: _____ Date: _____ Rev. 10/16