

DECLARATION OF COURSE ENROLLMENT LOCATION – ONE SEMESTER

This form is to be used by students admitted to a Rindge program who **wish to take only online courses for a semester**.

Students will be **required** to consult with their **Academic Advisor, College Dean, Student Financial Services**, and **Residential Life** before the start of the semester in which they request to change their enrollment location. Advisors are also responsible for making sure appropriate offices are consulted

Student Name

ID Number:

Major:

College:

COB

CHNS

CLASS

Academic Year:

Fall Semester

Spring Semester

What are your reasons for wanting to study online for a semester?

Anticipated online course schedule for the semester requested to be 100% online (two courses per term, unless permission given by appropriate Dean or designee to take more than two per term):

Term	Course Code	Course Title

If this request is granted, what are your plans for completing your degree?

READ, CHECK, SIGN, AND DATE AS APPROPRIATE

Moving to 100% online for one semester

☐

I will be taking **all** my classes **online** in either undergraduate or graduate terms.

☐

I will **not** live on the Rindge Campus for the semester.

☐

I have consulted with Student Financial Services about billing and financial aid implications of this request, and I understand my financial obligations.

☐

I have consulted with my Academic Advisor regarding course registration for my online term and the path to the completion of my degree.

By signing below, I acknowledge that switching my enrollment to 100% online has billing and financial aid implications, and I agree to the 100% online policy as written in the academic catalog.

Student Signature

Date

Student Printed Name

Advisor Signature

Date

Advisor Printed Name

Dean/Designee Signature

Date

Dean/Designee Printed Name

Questions? Here's who to ask:

Tuition, fees, room & board, and financial aid award:

Student Financial Services **1-877-372-7347** or **osfs@franklinpierce.edu**

Housing:

Residence Life **603-899-4176** or **housing@franklinpierce.edu**

Registration for classes:

Registrar's Office **603-899-4068** or **registrar@franklinpierce.edu**