

Withdrawal from the University

Effective date (check one) Immediately (only available thru the last day to Withdraw, 'W', from a course)

End of the current semester/term

Are you planning to return to FPU? Yes No If Yes, when? _____

Student Name: _____ Student ID: _____

Student Signature: _____ Date: _____

Checklist and Directions

- A) If you are completing this form and the semester is currently in session, please complete both sides of this form and obtain necessary signatures in the order below.
- B) If you are completing this form and it is currently Winter or Summer break, you will need to complete both sides of this form and **only** need to obtain the Financial Aid and Registrar's Office signature.

- Student Affairs:** Meet with a staff person in Student Affairs (New Hampshire Hall); discuss Leave of Absence Policy as a possible option.

Student Affairs Signature _____ Date _____

- Residence Life:** Meet with Mary Call in the Office of Residence Life (New Hampshire Hall) to receive move out procedures. Campus Address _____

Residence Life Signature _____ Date _____

- Financial Aid:** Meet with a financial aid counselor at Student Financial Services (Coles Hall) to learn:
 - o What will happen with current aid and/or loans;
 - o Your financial aid may be reduced if you have not completed at least 60% of the semester;
 - o Exit interview, including when you will start repaying your student loans.

Financial Aid Signature _____ Date _____

- Student Accounts:** Review the Refund Policy statement on the Student Accounts webpage.
 - o Meet with the a staff member of Student Financial Services (Coles Hall) if you have questions about your balance;
 - o If you have a balance as a result of your withdrawal you will receive a final bill after the close of the current semester;
 - o Transcripts will not be issued by the University Registrar for students with outstanding financial obligations.

- University Registrar:** When both sides are completed, submit this form to the Office of the Registrar (DiGregorio Building). Note: Not attending class(es) or stopping payment is not considered an official withdrawal from the University and the student is responsible for all tuition and fee liabilities. A student is not officially withdrawn from the University until this form has been completed and has been validated by the Office of the University Registrar.

Final Grades:

- o Withdrawal after the Course Add/Drop Period and before the deadline to Withdraw, 'W', from a course will receive 'W's in all courses. (See current Academic Calendar for exact dates/deadlines.)
- o Withdrawal from the University after the deadline to Course Withdrawal Period ends results in receiving a final grade in all courses.

Registrar Signature _____ Date _____

For Office of the University Registrar Use Only: Notification Date: _____ Processed by: _____ Date: _____

Be sure to complete both sides

Questionnaire

Why I originally chose FPU: Select at least one (1)

- Proximity to home
- Affordability
- Availability of financial aid
- Academic reputation of the University
- Type of major (please specify): _____
- Not accepted at the school I would have preferred to attend (please specify): _____
- Other (please specify): _____

I am transferring to another school. Yes No

If Yes, please tell us where: _____

Please tell us why you selected the new school: _____

I achieved a sense of belonging at FPU. Yes No

If Yes, what contributed to your sense of belonging: _____

One factor that would have helped me consider staying at FPU is: _____

Reasons for leaving FPU: Select all that apply under each area

Personal Reasons

- Unsure of academic/career goals
- Career goals have changed
- Athletics/Club Sports
- Medical or mental health difficulties
- Family medical or mental health difficulties
- Personal difficulties
- Learning difficulties
- Did not enjoy living on-campus
- Did not enjoy commuting
- Cannot reconcile work and class schedules
- Moving out of university vicinity
- Service in the armed forces (including those called to active duty)
- Service with a foreign aid service of the federal government such as the Peace Corp
- Service on official church missions

Academic Reasons

- Want a major not offered at FPU: _____
- Difficulty balancing/managing college workload
- Did not succeed academically
- Experienced difficulty with academic advising
- Lack of connecting with faculty
- Did not access academic support services
- Not academically challenging enough

Financial Reasons

- Encountered unexpected change in finances
- Did not receive financial aid
- Did not receive enough in Grants or Loans
- Found financial obligation to be too hard on self/family
- Entering work-force full-time

Social Reasons

- Lack of connecting with roommates/residence hall students
- Lack of connecting with classmates
- Lack of social activities that interest me
- Living on-campus
- Living off-campus
- Commuting from home
- Unable to identify with others like myself

Institutional Reasons:

- Not enough diversity
- Not enough inclusivity
- Institution too small
- Institution too large
- Institution is too close to home
- Institution is too far from home

Additional Comments: please let us know of anything else you would like to share.
