

Withdrawal/Leave of Absence from the University

Effective Date (check one): Immediately (only available thru the last day to Withdraw (W) from a course)
 End of the current semester/term

Are you planning to return to FPU? Yes If yes, when? _____
 No

Student Name: _____ Student ID: _____

Student Signature: _____ Date: _____

Checklist and Directions

Please complete both sides of the form and obtain applicable signatures below.

- Student Financial Services:** Meet with a Financial Aid counselor at Student Financial Services (Coles Hall):
- Discuss what will happen with current financial aid and/or loans. Your financial aid may be reduced if you have not completed at least 60% of the semester.
 - Learn about your exit interview, including when you will start repaying you student loans.
 - Ask any questions you may have about your balance.
 - If you have a balance as a result of your withdrawal, you will receive a final bill after the close of the current semester.

SFS Signature: _____ **Date:** _____

- Student Affairs:** Meet with a staff member in Student Affairs (New Hampshire Hall) to discuss options.

Student Affairs Signature: _____ **Date:** _____

- Residence Life:** Meet with staff member in the Office of Residence Life (New Hampshire Hall). **Residential students only.**

Residence Life Signature: _____ **Date:** _____

- Library:** Speak with Jill Wixom or the supervisor on duty to confirm you do not have anything checked out and that you do not have any outstanding fines or charges.

Library Signature: _____ **Date:** _____

- Office of the Registrar:** When both sides are completed, please submit this form to the Office of Registrar (DiGregorio Building) or email the completed form to *registrar@franklinpierce.edu*.

Please note:

- Not attending class(es) or stopping payment is not considered an official withdrawal from the University.
- The student is responsible for all tuition and fee liabilities.
- A student is not officially withdrawn from the University until this form has been completed and accepted by the Office of the University Registrar.
- Withdrawal after the Course Add/Drop Period and before the deadline to Withdraw (W) from a course will result in the grade of W in all courses. (See current Academic Calendar for exact dates/deadlines).
- Withdrawal from the University after the deadline to Course Withdrawal Period will result in receiving a final grade in all courses.

For Office of the University Registrar Only:

Notification Date: _____

NSC: _____

Survey: _____

Be sure to complete both sides

QUESTIONNAIRE

Why I originally chose Franklin Pierce: *Select at least one (1)*

- Proximity to home
- Affordability
- Availability of financial aid
- Academic reputation of the University
- Type of major (please specify): _____
- Not accepted at the school I would have preferred to attend (please specify): _____
- Other (please specify): _____

I am transferring to another school: Yes No

If yes, please tell us where: _____

Please tell us why you selected the new school: _____

I achieved a sense of belonging at Franklin Pierce: Yes No

If yes, what contributed to your sense of belonging: _____

One factor that would have helped me consider staying at Franklin Pierce is: _____

Reasons for leaving Franklin Pierce: *Please select all that apply under each specific area*

Personal Reasons:

- Unsure of academic/career goals
- Career goals have changed
- Athletics/Club Sports
- Medical or mental health difficulties
- Personal difficulties
- Learning difficulties
- Did not enjoy living on-campus
- Did not enjoy commuting
- Cannot reconcile work and class schedules
- Moving out of university vicinity
- Service in the armed forces (including those called to active duty)
- Service with a foreign aid service of the federal government such as the Peace Corps
- Service on official church mission

Academic Reasons:

- Want a major not offered at Franklin Pierce:
 - Please specify: _____
- Difficulty balancing/managing college workload
- Did not succeed academically
- Experienced difficulty with academic advising
- Lack of connecting with faculty
- Did not access academic support services
- Not academically challenging enough

Financial Reasons:

- Encountered unexpected change in finances
- Did not receive financial aid
- Did not receive enough in Grants or Loans
- Found financial obligation to be too hard on self/family
- Entering work-force full-time

Social Reasons:

- Lack of connecting with roommates/residence hall students
- Lack of connecting with classmates
- Lack of social activities that interest me
- Living on-campus
- Living off-campus
- Commuting from home
- Unable to identify with others like myself

Institutional Reasons:

- Not enough diversity
- Not enough inclusivity
- Institution too small
- Institution too large
- Institution is too close to home
- Institution is too far from home

Additional Comments: Please let us know of anything else you would like to share:
