

## Withdrawal/Leave of Absence from the University Rindge Student

Effective Date (check one):  Immediately (only available thru the last day to Withdraw (W) from a course)  
 End of the current semester/term

Are you planning to return to FPU?  Yes If yes, when? \_\_\_\_\_  
 No

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Checklist and Directions

Please complete both sides of the form and obtain applicable signatures below.

**The withdrawal/transfer/leave of absence process must begin with the Office of Student Advocacy.**

Please connect with Derek Scalia, Director of Student Advocacy at [scaliad@franklinpierce.edu](mailto:scaliad@franklinpierce.edu)

His office is located in Peterson manor and his phone number is (603) 899-4152.

- Office of Student Advocacy:** Meet with a staff member in Student Advocacy (Peterson Manor) to discuss options.

**Student Advocacy Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- Student Financial Services:** Meet with a Financial Aid counselor at Student Financial Services (Coles Hall):
- Discuss what will happen with current financial aid and/or loans. Your financial aid may be reduced if you have not completed at least 60% of the semester.
  - Learn about your exit interview, including when you will start repaying you student loans.
  - Ask any questions you may have about your balance.
  - If you have a balance as a result of your withdrawal, you will receive a final bill after the close of the current semester.

**SFS Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- Residence Life:** Meet with staff member in the Office of Residence Life (New Hampshire Hall). **Residential students only.**

**Residence Life Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- Library:** Speak with the supervisor on duty to confirm you do not have anything checked out and that you do not have any outstanding fines or charges.

**Library Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- Office of the Registrar:** When both sides are completed, please submit this form to the Office of Registrar (DiGregorio Building) or email the completed form to [registrar@franklinpierce.edu](mailto:registrar@franklinpierce.edu).

**Please note:**

- Not attending class(es) or stopping payment is not considered an official withdrawal from the University.
- The student is responsible for all tuition and fee liabilities.
- A student is not officially withdrawn from the University until this form has been completed and accepted by the Office of the University Registrar.
- Withdrawal after the Course Add/Drop Period and before the deadline to Withdraw (W) from a course will result in the grade of W in all courses. (See current Academic Calendar for exact dates/deadlines).
- Withdrawal from the University after the deadline to Course Withdrawal Period will result in receiving a final grade in all courses.

**For Office of the University Registrar Only:**

**Notification Date:** \_\_\_\_\_

**NSC:** \_\_\_\_\_

**Survey:** \_\_\_\_\_

*Be sure to complete both sides*

**Cohort Code:** \_\_\_\_\_

# QUESTIONNAIRE

**Why I originally chose Franklin Pierce:** *Select at least one (1)*

- Proximity to home
- Affordability
- Availability of financial aid
- Academic reputation of the University
- Type of major (please specify): \_\_\_\_\_
- Not accepted at the school I would have preferred to attend (please specify): \_\_\_\_\_
- Other (please specify): \_\_\_\_\_

**I am transferring to another school:**  Yes  No

If yes, please tell us where: \_\_\_\_\_

Please tell us why you selected the new school: \_\_\_\_\_

**I achieved a sense of belonging at Franklin Pierce:**  Yes  No

If yes, what contributed to your sense of belonging: \_\_\_\_\_

**One factor that would have helped me consider staying at Franklin Pierce is:** \_\_\_\_\_

**Reasons for leaving Franklin Pierce:** *Please select all that apply under each specific area*

**Personal Reasons:**

- Unsure of academic/career goals
- Career goals have changed
- Athletics/Club Sports
- Medical or mental health difficulties
- Personal difficulties
- Learning difficulties
- Did not enjoy living on-campus
- Did not enjoy commuting
- Cannot reconcile work and class schedules
- Moving out of university vicinity
- Service in the armed forces (including those called to active duty)
- Service with a foreign aid service of the federal government such as the Peace Corps
- Service on official church mission

**Academic Reasons:**

- Want a major not offered at Franklin Pierce:
  - Please specify: \_\_\_\_\_
- Difficulty balancing/managing college workload
- Did not succeed academically
- Experienced difficulty with academic advising
- Lack of connecting with faculty
- Did not access academic support services
- Not academically challenging enough

**Financial Reasons:**

- Encountered unexpected change in finances
- Did not receive financial aid
- Did not receive enough in Grants or Loans
- Found financial obligation to be too hard on self/family
- Entering work-force full-time

**Social Reasons:**

- Lack of connecting with roommates/residence hall students
- Lack of connecting with classmates
- Lack of social activities that interest me
- Living on-campus
- Living off-campus
- Commuting from home
- Unable to identify with others like myself

**Institutional Reasons:**

- Not enough diversity
- Not enough inclusivity
- Institution too small
- Institution too large
- Institution is too close to home
- Institution is too far from home

**Additional Comments:** Please let us know of anything else you would like to share:

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