

Withdrawal/Leave of Absence from the University Rindge Student

Effective Date (check one): ☐ Immediately (only available thru the last day to Withdraw (W) from a course)
☐ End of the current semester/term

Are you planning to return to FPU? ☐ Yes If yes, when? _____
☐ No

Student Name: _____ Student ID: _____

Student Signature: _____ Date: _____

Checklist and Directions

Please complete both sides of the form and obtain applicable signatures below.

The withdrawal/transfer/leave of absence process must begin with the Office of Student Advocacy.

Please connect with Derek Scalia, Director of Student Advocacy at scaliad@franklinpierce.edu

His office is located in the library, 4th Floor, and his phone number is (603) 899-4152.

- ☐ **Office of Student Advocacy:** Meet with a staff member in Student Advocacy (Library, 4th Floor) to discuss options.

Student Advocacy Signature: _____ **Date:** _____

- ☐ **Student Financial Services:** Meet with a Financial Aid counselor at Student Financial Services (Coles Hall):
- Discuss what will happen with current financial aid and/or loans. Your financial aid may be reduced if you have not completed at least 60% of the semester.
 - Learn about your exit interview, including when you will start repaying you student loans.
 - Ask any questions you may have about your balance.
 - If you have a balance because of your withdrawal, you will receive a final bill after the close of the current semester.

SFS Signature: _____ **Date:** _____

- ☐ **Residence Life:** Meet with staff member in the Office of Residence Life (New Hampshire Hall). **Residential students only.**

Residence Life Signature: _____ **Date:** _____

- ☐ **Library:** Speak with the supervisor on duty to confirm you do not have anything checked out and that you do not have any outstanding fines or charges.

Library Signature: _____ **Date:** _____

- ☐ **Office of the Registrar:** When both sides are completed, please submit this form to the Office of Registrar (Library, Floor 5) or email the completed form to registrar@franklinpierce.edu.

Please note:

- Not attending class(es) or stopping payment is not considered an official withdrawal from the University.
- The student is responsible for all tuition and fee liabilities.
- A student is not officially withdrawn from the University until this form has been completed and accepted by the Office of the University Registrar.
- Withdrawal after the Course Add/Drop Period and before the deadline to Withdraw (W) from a course will result in the grade of W in all courses. (See current Academic Calendar for exact dates/deadlines).
- Withdrawal from the University after the deadline to Course Withdrawal Period will result in receiving a final grade in all courses.

For Office of the University Registrar Only:

Notification Date: _____

NSC: ☐ **Survey:** ☐

Be sure to complete both sides

Cohort Code: _____

QUESTIONNAIRE

Why I originally chose Franklin Pierce: *Select at least one (1)*

- ☐ Proximity to home
- ☐ Affordability
- ☐ Availability of financial aid
- ☐ Academic reputation of the University
- ☐ Type of major (please specify): _____
- ☐ Not accepted at the school I would have preferred to attend (please specify): _____
- ☐ Other (please specify): _____

I am transferring to another school: ☐ Yes ☐ No

If yes, please tell us where: _____

Please tell us why you selected the new school: _____

I achieved a sense of belonging at Franklin Pierce: ☐ Yes ☐ No

If yes, what contributed to your sense of belonging: _____

One factor that would have helped me consider staying at Franklin Pierce is: _____

Reasons for leaving Franklin Pierce: *Please select all that apply under each specific area*

Personal Reasons:

- ☐ Unsure of academic/career goals
- ☐ Career goals have changed
- ☐ Athletics/Club Sports
- ☐ Medical or mental health difficulties
- ☐ Personal difficulties
- ☐ Learning difficulties
- ☐ Did not enjoy living on-campus
- ☐ Did not enjoy commuting
- ☐ Cannot reconcile work and class schedules
- ☐ Moving out of university vicinity
- ☐ Service in the armed forces (including those called to active duty)
- ☐ Service with a foreign aid service of the federal government such as the Peace Corps
- ☐ Service on official church mission

Academic Reasons:

- ☐ Want a major not offered at Franklin Pierce:
 - Please specify: _____
- ☐ Difficulty balancing/managing college workload
- ☐ Failed academically
- ☐ Had trouble with academic advising
- ☐ Lack of connecting with faculty
- ☐ Did not access academic support services
- ☐ Not academically challenging enough

Financial Reasons:

- ☐ Encountered unexpected change in finance
- ☐ Did not receive financial aid
- ☐ Did not receive enough in Grants or Loans
- ☐ Found financial obligation to be too hard on self/family
- ☐ Entering work-force full-time

Social Reasons:

- ☐ Lack of connecting with roommates/residence hall students
- ☐ Lack of connecting with classmates
- ☐ Lack of social activities that interest me
- ☐ Living on-campus
- ☐ Living off-campus
- ☐ Commuting from home
- ☐ Unable to identify with others like me

Institutional Reasons:

- ☐ Not enough diversity
- ☐ Not enough inclusivity
- ☐ Institution too small
- ☐ Institution too large
- ☐ Institution is too close to home
- ☐ Institution is too far from home

Additional Comments: Please let us know of anything else you would like to share:
