

Independent Study offers an opportunity to explore an area of study not included in the Academic Catalog listing of approved courses. The topic of an Independent Study should be selected and carefully designed by the student and faculty sponsor, and must meet with the approval of the Division Chair no later than the end of the first week of classes of the semester in which the Independent Study is to occur. Normally, the student will be expected to have a minimum cumulative grade point average of 3.00 and possess the appropriate background and interest to pursue the proposed area of study.

STUDENT INFORMATION

Date: _____ Student Name: _____ Student ID #: _____ CGPA: _____
Major: _____ Class: SR JR SO FR Semester & Year of Independent Study: _____

PROPOSED COURSE INFORMATION—ALL REQUIRED

Course **Number/Section:** _____ **Credits:** _____ **Course Title:** _____

Course **Objectives:** _____

Course **Requirements:** *(How often will the student meet with instructor? What will the student do to earn credit?)* _____

Assessment: *(How will the student's work be evaluated?)* _____

Explain why this Independent Study is necessary at this time: _____

Course Fee Amount: \$ _____ **Note:** A course fee may be applied and will be *in addition to* regular tuition rates for the course.

SIGNATURES

To finalize this registration, the student must have the ability to register online and must do so once the course has been created and s/he has been notified. If online registration is closed, an add/drop form, with all the required signatures must accompany this form when submitted to the Registrar's office.

Student Signature

Student Name (Printed)

Supervising Faculty Member Signature

Supervising Faculty Member Name (Printed)

Division Chair Signature

Date

Dean Signature

Date

Processed by: _____ Date: _____ Initials: _____

Copy Sent to SFS if course fee included: _____ Date: _____ Initials: _____
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